

YEAR END STATEMENT RETURN

at 31st March 2019

Schools only required to complete cells shaded in yellow, all other cells contain formulas.

Harlyn

DfE No.

2025

Section A - Reconciliation of Bank to Closing Balance

	Statement Date		
1a Bank Balance(s) as per Bank Statement(s)	29th March 2019	Enter PLUS	425,131.82
1b Fixed Deposit Balance(s) as per Bank notification		Enter PLUS	0.00
2 Unreconciled transactions (payments only)		Enter Minus	-55,234.62
Unreconciled transactions (receipts only)		Enter PLUS	0.00
(Reports/General Ledger/Bank/Unreconciled Transaction Listing- new this year to separate unreconciled payments and receipts)			
3 Closing Cashbook Position			369,897.20
Year End Items			
4 Expenditure Accruals (including creditor control bal) Rev + Cap		Minus	-12,180.00
5 Income Accruals (including debtor control balance)		PLUS	0.00
6 Prepayments		PLUS	6,425.39
7 Income in Advance		Minus	0.00
8 Payroll Control		Enter Minus	-8.52
9 VAT Reimbursement Outstanding as at 31 March 2019		Enter PLUS	21,235.46
(VAT Input less VAT Output on I&E Report page 7)			
10 Petty Cash in hand		Enter PLUS	
11 Accumulated Balance (A)			385,369.53

Section B - Summary Revenue & Capital Account

	Capital (£)	Revenue (£)	Total (£)
12 Total expenditure 2018/19	11,550.00	2,510,929.63	2,522,479.63
13 Total income 2018/19	29,863.00	2,628,720.20	2,658,583.20
14 Net Expenditure 2018/19 (+surplus / -deficit)	18,313.00	117,790.57	136,103.57
15 Balance Bought Forward from 2017/18 (+ surplus / -deficit)	5,554.61	243,710.25	249,264.86
16 Accumulated Closing Balance (+surplus / -deficit) (B)	23,867.61	361,500.82	385,368.43

Section C - Variance Check and Sign Off

17 Variance (should be ZERO) (A-B)	1.10
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Please email spreadsheet to schoolfinancereturns@hillingdon.gov.uk and then sign below, scan and submit a copy to: Schools Finance Team, 4W/04, Civic Centre, Uxbridge, Middlesex, UB8 1UW

The closing revenue balance as % of total revenue budget (total revenue income + b/f revenue balance)

Total Revenue

2,872,430.45

12.6%

Completed by & Position

Date

S Quigley Finance Officer

01/04/19

Signature (1)

Headteacher Signature (2)

S Quigley

S Jones

TO REACH THE SCHOOLS FINANCE TEAM NO LATER THAN 4th APRIL 2019
(VIA E-MAIL IN EXCEL VERSION)