

YEAR END STATEMENT RETURN

at 31st March 2021

Schools only required to complete cells shaded in yellow, all other cells contain formulas.

Harlyn	DfE No.	2025
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Section A - Reconciliation of Bank to Closing Balance

	Statement Date		
1a Bank Balance(s) as per Bank Statement(s)	29th March 2021	Enter PLUS	434,612.41
1b Fixed Deposit Balance(s) as per Bank notification		Enter PLUS	576.55
2 Unreconciled transactions (payments only)		Enter Minus	-75,736.86
Unreconciled transactions (receipts only)		Enter PLUS	0.00
(Reports/General Ledger/Bank/Unreconciled Transaction Listing)			
3 Closing Cashbook Position			359,452.10
Year End Items			
4 Expenditure Accruals (including creditor control bal) Rev + Cap		Minus	-9,967.92
5 Income Accruals (including debtor control balance)		PLUS	240.00
6 Prepayments		PLUS	4,997.00
7 Income in Advance		Minus	0.00
8 Payroll Control		Enter Minus	0.00
9 VAT Reimbursement Outstanding as at 31 March 2021		Enter PLUS	27,300.66
(VAT Input less VAT Output on I&E Report page 8/9)			
10 Petty Cash in hand		Enter PLUS	
11 Accumulated Balance (A)			382,021.84

Section B - Summary Revenue & Capital Account

	Capital (£)	Revenue (£)	Total (£)
12 Total expenditure 2020/21	23,678.40	2,755,551.26	2,779,229.66
13 Total income 2020/21	9,936.00	2,872,936.56	2,882,872.56
14 Net Expenditure 2020/21 (+surplus / -deficit)	-13,742.40	117,385.30	103,642.90
15 Balance Bought Forward from 2019/20 (+ surplus / -deficit)	33,825.61	244,552.23	278,377.84
16 Accumulated Closing Balance (+surplus / -deficit) (B)	20,083.21	361,937.53	382,020.74

Section C - Variance Check and Sign Off

17 Variance (should be ZERO) (A-B)	1.10
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Please email spreadsheet to schoolfinancereturns@hillingdon.gov.uk and then sign below, scan and submit a copy to: Schools Finance Team, 4W/04, Civic Centre, Uxbridge, Middlesex, UB8 1UW

The closing revenue balance as % of total revenue budget (total revenue income + b/f revenue balance)

Total Revenue

3,117,488.79

11.6%

Completed by & Position

Date

SHEILA QUIGLEY - FINANCE OFFICER

29/03/21

Signature (1)

Headteacher Signature (2)

TO REACH THE SCHOOLS FINANCE TEAM NO LATER THAN **6th APRIL 2021**
(VIA E-MAIL IN EXCEL FORMAT)