

Arrangements

Arrangements are the systems we have introduced to deal with our fundamental health, safety, fire and welfare needs. We have reviewed our work and considered what arrangements are necessary. Our arrangements have been introduced for the good and benefit of staff and others and to comply with legislative requirements.

We have considered the activities we expect staff to participate with and the environments where work takes place.

We ask that you speak to the Head Teacher if there is anything you do not understand or believe could be improved.

Summary of responsibilities for key arrangements:

Subject Area	Persons Responsible	Date Accepted
Instruction in safe working practices	SM	} 29/1/26
Training	SCHOOL	
Health and Safety Inspections	EEM	
Office Safety	SM	
Accident Investigation	SM / EEM	
In house equipment	SM	
Services (gas, electric etc)	SM	
First Aid Provision	WELFARE	
Fire Equipment	SM	
Fire Evacuations	SM	
Housekeeping	SM	
Risk Assessments	SM / EEM	
Contractor Management	SM	
Welfare	SCHOOL	